



IV cannula insertion						
Observed criteria	<ul style="list-style-type: none"> <li><b>Verification</b></li> </ul>	Patient 1	Patient 2	Patient 3	Patient 4	Patient 5
Preparation	<ul style="list-style-type: none"> <li>Explains the procedure to the patient</li> </ul>					
	<ul style="list-style-type: none"> <li>Prepares necessary equipment and supplies</li> </ul>					
Hand hygiene before insertion	<ul style="list-style-type: none"> <li>Hand hygiene is performed correctly</li> <li>Hand wash</li> <li>Alcohol based hand rub</li> </ul>					
Pre- insertion tasks are performed properly to prevent infection	<ul style="list-style-type: none"> <li>Checks the IV solution (bottle or plastic bag) to be sure it is correct</li> </ul>					
	<ul style="list-style-type: none"> <li>Uses “non-touch” technique to open infusion set</li> </ul>					
	<ul style="list-style-type: none"> <li>Inserts infusion set into solution bottle or bag without touching the opening and the spike</li> </ul>					
	<ul style="list-style-type: none"> <li>Fills the infusion chamber and tubing</li> </ul>					
	<ul style="list-style-type: none"> <li>Positions the arm with support</li> </ul>					
	<ul style="list-style-type: none"> <li>Applies tourniquet above</li> </ul>					
The provider performs antisepsis before inserting the IV line.	<ul style="list-style-type: none"> <li>Puts on clean disposable gloves</li> </ul>					
	<ul style="list-style-type: none"> <li>Using a fresh cotton swab, cleans the site with antiseptic in a circular motion starting at the centre</li> </ul>					
	<ul style="list-style-type: none"> <li>Allows antiseptic to dry</li> </ul>					
	<ul style="list-style-type: none"> <li>Maintains sterility at the insertion site after antiseptic is applied</li> </ul>					
Insertion	<ul style="list-style-type: none"> <li>Inserts needle with the bevel up into vein without touching other surfaces.</li> </ul>					
	<ul style="list-style-type: none"> <li>Looks for blood return in the tubing and carefully advance the needle</li> </ul>					



	<ul style="list-style-type: none"> <li>Releases the tourniquet</li> </ul>					
	<ul style="list-style-type: none"> <li>Secures cannula with adhesive tape/ transparent dressing.</li> </ul>					
	<ul style="list-style-type: none"> <li>Labels (date, time, initial) the IV insertion site (on the plaster), bottle or bag with the type of additives</li> </ul>					
Healthcare waste management	<ul style="list-style-type: none"> <li>Disposes of healthcare colour coded/labelled waste in a correct container</li> </ul>					
IPC practices are implemented to reduce the risk of infection related to IV lines.	<ul style="list-style-type: none"> <li>Labelling (date, time, initial)</li> </ul>					
	<ul style="list-style-type: none"> <li>Condition (infiltration, swelling, redness, pus)</li> </ul>					
	<ul style="list-style-type: none"> <li>Dressing is dry, clean, and not tight</li> </ul>					
	<ul style="list-style-type: none"> <li>The infusion site is changed every 72–96 hours</li> </ul>					

Urinary catheterization						
Observed criteria	Verification	Patient 1	Patient 2	Patient 3	Patient 4	Patient 5
Preparation	<ul style="list-style-type: none"> <li>Explains the procedure to the patient</li> </ul>					
	<ul style="list-style-type: none"> <li>Prepares necessary sterile and clean equipment and supplies</li> </ul>					
	<ul style="list-style-type: none"> <li>Positions the patient</li> </ul>					
Hand hygiene before catheterization	<ul style="list-style-type: none"> <li>Hand hygiene is performed correctly <ul style="list-style-type: none"> <li>Hand wash</li> <li>Alcohol based hand rub</li> </ul> </li> <li></li> </ul>					
Pre- insertion tasks are performed properly to prevent infection.	<ul style="list-style-type: none"> <li>Opens catheterization package, keeping bottom of pack sterile</li> </ul>					
	<ul style="list-style-type: none"> <li>Puts on sterile gloves</li> </ul>					
	<ul style="list-style-type: none"> <li>Organizes supplies on sterile field</li> </ul>					
	<ul style="list-style-type: none"> <li>Applies lubricant along sides of catheter tip</li> </ul>					



The provider performs the antisepsis before inserting the catheter.	<ul style="list-style-type: none"> <li>• Cleans urethral meatus with a non-alcoholic antiseptic solution: <ul style="list-style-type: none"> <li>○ If female: 5 swab technique</li> <li>○ male: retracts and cleans the foreskin (if uncircumcised), cleans glans and urethral opening</li> </ul> </li> </ul>					
Insertion	• Uses “non-touch” technique					
	• Allows bladder to empty					
	• Inflates balloon					
	• Attaches end of catheter to a close collection system					
	• Secures the catheter to the thigh					
	• Ensures that there is no obstruction or kinks in tubing					
	• Ensures that the urinary bag is below the level of bladder					
	• Checks that the urinary bag is above the floor					
Healthcare waste and instrument management	• Disposes of healthcare waste in a colour coded/labelled container					
	• Puts reusable dirty instruments in soapy water					
	• Removes gloves and disposes in a leak proof container					
Hand hygiene	• Washes hands with soap and water					
	• Allows hands to dry					
	• Documents the indication, date and time					



Wound management (during ward round and wound dressing)						
Observed criteria	<ul style="list-style-type: none"> <li>Verification</li> </ul>	Patient 1	Patient 2	Patient 3	Patient 4	Patient 5
Preparation	<ul style="list-style-type: none"> <li>Prepares necessary supplies</li> </ul>					
	<ul style="list-style-type: none"> <li>Explains the procedure to the patient</li> </ul>					
	<ul style="list-style-type: none"> <li>Wears appropriate PPE</li> </ul>					
	<ul style="list-style-type: none"> <li>Protects the area surrounding the patient's wound with a plastic sheet</li> </ul>					
Hand hygiene before wound dressing.	<ul style="list-style-type: none"> <li>Hand hygiene is performed before the procedure:</li> <li>Wash hand</li> <li>ABHR</li> </ul>					
Removal of old wound dressing	<ul style="list-style-type: none"> <li>Puts on clean examination gloves</li> </ul>					
	<ul style="list-style-type: none"> <li>Removes old wound dressing and disposes correctly</li> </ul>					
	<ul style="list-style-type: none"> <li>Pours sterile normal saline if dressing is adherent</li> </ul>					
	<ul style="list-style-type: none"> <li>Removes gloves and disposes correctly</li> </ul>					
	<ul style="list-style-type: none"> <li>Washes hands</li> </ul>					
New wound dressing	<ul style="list-style-type: none"> <li>Puts on sterile gloves</li> </ul>					
	<ul style="list-style-type: none"> <li>Uses sterile forceps, cotton balls or gauze to clean the wound (non-touch technique)</li> </ul>					
	<ul style="list-style-type: none"> <li>Applies prescribed dressing solutions or medicines</li> </ul>					
	<ul style="list-style-type: none"> <li>Applies sterile dressing, one layer at a time</li> </ul>					
	<ul style="list-style-type: none"> <li>Secures the dressing</li> </ul>					
Healthcare waste and instruments management	<ul style="list-style-type: none"> <li>Disposes of healthcare waste in a colour coded/labelled correctly</li> </ul>					
	<ul style="list-style-type: none"> <li>Places instruments in soapy water</li> </ul>					
	<ul style="list-style-type: none"> <li>Removes gloves and disposes them correctly</li> </ul>					
Hand hygiene after wound dressing	<ul style="list-style-type: none"> <li>Washes hands with soap and water</li> </ul>					
Preoperatively						



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No shaving of the operation site	<ul style="list-style-type: none"><li>• Checks patient file if patient was told not to shave</li></ul>					
	<ul style="list-style-type: none"><li>• If prophylaxis antibiotic was administered timely</li></ul>					