



IV cannula insertion						
Observed criteria	• Verification	Patient 1	Patient 2	Patient 3	Patient 4	Patient 5
Preparation	• Explains the procedure to the patient					
	• Prepares necessary equipment and supplies					
Hand hygiene before insertion	• Hand hygiene is performed correctly • Hand wash • Alcohol based hand rub					
Pre-insertion tasks are performed properly to prevent infection	• Checks the IV solution (bottle or plastic bag) to be sure it is correct					
	• Uses “non-touch” technique to open infusion set					
	• Inserts infusion set into solution bottle or bag without touching the opening and the spike					
	• Fills the infusion chamber and tubing					
	• Positions the arm with support					
	• Applies tourniquet above					
The provider performs antisepsis before inserting the IV line.	• Puts on clean disposable gloves					
	• Using a fresh cotton swab, cleans the site with antiseptic in a circular motion starting at the centre					
	• Allows antiseptic to dry					
	• Maintains sterility at the insertion site after antiseptic is applied					
Insertion	• Inserts needle with the bevel up into vein without touching other surfaces.					
	• Looks for blood return in the tubing and carefully advance the needle					



	<ul style="list-style-type: none"> • Releases the tourniquet 					
	<ul style="list-style-type: none"> • Secures cannula with adhesive tape/ transparent dressing. 					
	<ul style="list-style-type: none"> • Labels (date, time, initial) the IV insertion site (on the plaster), bottle or bag with the type of additives 					
Healthcare waste management	<ul style="list-style-type: none"> • Disposes of healthcare colour coded/labelled waste in a correct container 					
IPC practices are implemented to reduce the risk of infection related to IV lines.	<ul style="list-style-type: none"> • Labelling (date, time, initial) 					
	<ul style="list-style-type: none"> • Condition (infiltration, swelling, redness, pus) 					
	<ul style="list-style-type: none"> • Dressing is dry, clean, and not tight 					
	<ul style="list-style-type: none"> • The infusion site is changed every 72–96 hours 					

Urinary catheterization						
Observed criteria	Verification	Patient 1	Patient 2	Patient 3	Patient 4	Patient 5
Preparation	<ul style="list-style-type: none"> • Explains the procedure to the patient 					
	<ul style="list-style-type: none"> • Prepares necessary sterile and clean equipment and supplies 					
	<ul style="list-style-type: none"> • Positions the patient 					
Hand hygiene before catheterization	<ul style="list-style-type: none"> • Hand hygiene is performed correctly <ul style="list-style-type: none"> ○ Hand wash ○ Alcohol based hand rub • 					
Pre-insertion tasks are performed properly to prevent infection.	<ul style="list-style-type: none"> • Opens catheterization package, keeping bottom of pack sterile 					
	<ul style="list-style-type: none"> • Puts on sterile gloves 					
	<ul style="list-style-type: none"> • Organizes supplies on sterile field 					
	<ul style="list-style-type: none"> • Applies lubricant along sides of catheter tip 					



The provider performs the antisepsis before inserting the catheter.	<ul style="list-style-type: none">• Cleans urethral meatus with a non-alcoholic antiseptic solution:<ul style="list-style-type: none">◦ If female: 5 swab technique◦ male: retracts and cleans the foreskin (if uncircumcised), cleans glans and urethral opening					
Insertion	<ul style="list-style-type: none">• Uses “non-touch” technique					
	<ul style="list-style-type: none">• Allows bladder to empty					
	<ul style="list-style-type: none">• Inflates balloon					
	<ul style="list-style-type: none">• Attaches end of catheter to a close collection system					
	<ul style="list-style-type: none">• Secures the catheter to the thigh					
	<ul style="list-style-type: none">• Ensures that there is no obstruction or kinks in tubing					
	<ul style="list-style-type: none">• Ensures that the urinary bag is below the level of bladder					
	<ul style="list-style-type: none">• Checks that the urinary bag is above the floor					
Healthcare waste and instrument management	<ul style="list-style-type: none">• Disposes of healthcare waste in a colour coded/labelled container					
	<ul style="list-style-type: none">• Puts reusable dirty instruments in soapy water					
	<ul style="list-style-type: none">• Removes gloves and disposes in a leak proof container					
Hand hygiene	<ul style="list-style-type: none">• Washes hands with soap and water					
	<ul style="list-style-type: none">• Allows hands to dry					
	<ul style="list-style-type: none">• Documents the indication, date and time					



Wound management (during ward round and wound dressing)						
Observed criteria	• Verification	Patient 1	Patient 2	Patient 3	Patient 4	Patient 5
Preparation	• Prepares necessary supplies					
	• Explains the procedure to the patient					
	• Wears appropriate PPE					
	• Protects the area surrounding the patient's wound with a plastic sheet					
Hand hygiene before wound dressing.	• Hand hygiene is performed before the procedure: • Wash hand • ABHR					
Removal of old wound dressing	• Puts on clean examination gloves					
	• Removes old wound dressing and disposes correctly					
	• Pours sterile normal saline if dressing is adherent					
	• Removes gloves and disposes correctly					
	• Washes hands					
New wound dressing	• Puts on sterile gloves					
	• Uses sterile forceps, cotton balls or gauze to clean the wound (non-touch technique)					
	• Applies prescribed dressing solutions or medicines					
	• Applies sterile dressing, one layer at a time					
	• Secures the dressing					
Healthcare waste and instruments management	• Disposes of healthcare waste in a colour coded/labelled correctly					
	• Places instruments in soapy water					
	• Removes gloves and disposes them correctly					
Hand hygiene after wound dressing	• Washes hands with soap and water					
Preoperatively						



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No shaving of the operation site	<ul style="list-style-type: none">• Checks patient file if patient was told not to shave• If prophylaxis antibiotic was administered timely					