

Co-debriefing Checklist

Stage	Category	Item
Pre-debriefing	Simulation Scenario	☐ Review learning objectives
		☐ Review simulation case progression
	Facilitators	☐ Strengths and weaknesses related to potential topics of discussion
	Peer coaching	☐ Targeted, meta-debrief, or both?
		☐ Share specific areas of focus for improvement / learning goals (see Peer Coaching Checklist on flipside)
		☐ Determine when and how feedback will be given
	Co-debriefing approach	☐ Follow the leader (assign leader) or
		☐ Divide and conquer (divide up topics) or
		☐ Ping Pong (decide who goes first)
	Rules of engagement	☐ Discuss method/framework for debriefing
		☐ Clarify roles and responsibilities
		☐ Discuss how to handle: ○ Interruptions ○ Transitions ○ Disagreements
		☐ Determine who will keep time
		☐ Positioning – where will we sit?
		☐ Nonverbal communication and body language

Simulation occurs

Post-simulation	Post-simulation huddle	☐ Prioritize discussion of learning objectives
		☐ Are there any hot issues that require specific attention or sensitivity?

Debriefing occurs

Post-debriefing	Post-debriefing	☐ What went well? What needed improvement? ☐ Were all pre-determined co-debriefing plans accomplished? Why or why not? ☐ Peer coaching as previously determined (see Peer Coaching Checklist on flipside)
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Peer Coaching Checklist

Category	Item	Notes
Psychological safety	☐ Validates learner perspectives	
	☐ Demonstrates vulnerability	
	☐ Normalizes learning concerns	
	☐ Uses body language appropriately	
	☐ Uses eye contact appropriately	
Content	☐ Appropriate prioritization of topics	
	☐ Learning objectives addressed	
	☐ Patient safety issues fully addressed	
	☐ Closes performance gaps	
	☐ Learning generalized / transfers made	
Framework and methods	☐ Applies debriefing framework	
	☐ Blends methods effectively	
	☐ Does not jump back and forth between phases of debriefing	
Learner-centeredness	☐ Prioritizes learner agenda	
	☐ Learns identify performance gaps	
	☐ Uncovers learner frames	
	☐ Learners close performance gaps	
	☐ Learners identify take home messages	
Co-debriefing	☐ Co-debriefing checklist applied and reviewed	
Time management	☐ Adequate time allocated for each topic	
	☐ Appropriate time spent in each phase	
	☐ Sufficient time for learner reflection	
	☐ Good pace of discussion (not rushed)	
Miscellaneous	☐ Uses data effectively to supplement learning	
	☐ Effectively manages difficult situations	
	☐ Demonstrates authenticity of speech	
	☐	
	☐	