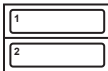
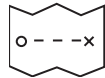


	 TRAINING OF LEADERS	 TRAINING OF TEACHERS AND CLINICIANS	 DECISION HELPER™	 PROCESS
Shared elements	Shared elements: - Organise a course of min. three hours in shared decision making for leaders - Teachers are local implementation consultants with feedback from teachers of Center for Shared Decision Making - Obligatory course material	Shared elements: - Two-days teach-the-teachers courses, facilitated by teachers from the Center of Shared Decision Making and local implementation consultants - Courses in shared decision making for clinicians, facilitated by educated local teachers - Obligatory course material for both courses	Shared elements: - Development of at least one Decision Helper™** per department* - Patient involvement is obligatory when developing the Decision Helper™	Shared elements: - Preparatory meetings with clinical leader teams as kick-off for implementation - A systematic process and sustainability plan is prepared and integrated into the process, entailing a fixed series of meetings and standard agenda
Recommendations	Recommendations in relation to training of leaders: - Leaders at all levels participate in the course - As many leaders as possible from the same department* participate over time	Recommendations in relation to training of teachers and clinicians: - Teachers from several professions are trained with emphasis on doctors - At least two teachers are trained in small teams/sections, and at least four teachers in large departments/sections - Once trained, the teachers must have time to plan and perform courses - Teachers should have contributory influence on local implementation	Recommendations in relation to the Decision Helper™: - Organise workshops when developing the Decision Helper™ - Local focus on the quality of the Decision Helpers designed, in addition to the IPDAS criteria	Recommendations in relation to the process: - Patients should be engaged in the implementation activities in the department* - Use materials that activate the patients during the decision process - Initiate implementation activities focusing on the department's culture of involving patients - Use methods already known from the Health Care Improvement Model in the Region of Southern Denmark
Local adaption	Local adaption of elements: - Local supplements to obligatory course material - Center for Shared Decision Making can be involved in case of large classes	Local adaption of elements: - Defining the role of the teachers in addition to teaching - Preparing teachers for predefined role - Duration of courses in shared decision making for clinicians - Number of participants in courses in shared decision making for clinicians - Use of e-learning tools	Local adaption of elements: Use methods from the Health Care Improvement Model in the Region of Southern Denmark in the development process	Local adaption of elements: - Number of departments* working on implementation - Duration of the process and sustainability plan - Content on the standard agenda - Implementation activities in clinical departments* - Random checks of OPTION12 measurements as an indicator for progress in the department* and for feedback, both individually and in groups

* Definition of department depends on the setting. It may also refer to a section, a team or a field.

** In the Region of Southern Denmark, the Decision Helper™ is applied by default. In exceptional cases, other generally approved patient decision aids can be used if agreed by the hospital management. The aid must fulfil the IPDAS criteria.