

TISP COLLABORATOR AGREEMENT

This collaborator agreement is an agreement between the project leads, the core team members, and the collaborators of the TISP Project. All collaborators are required to read this agreement carefully and send a digitally signed copy to tisp.manylabs@gmail.com. All local PIs and co-PIs need to sign this agreement to be eligible for co-authorship on publications from this project.

1. Definition of roles

- 1.1. **Project Leads:** The project leads are Dr. Viktoria Cologna and Dr. Niels G. Mede. They are responsible for project management, communication with core team members and collaborators, pre-registration of studies, data analysis, drafting, editing, and submitting manuscripts, and carrying out revisions required during peer-review.
- 1.2. **Core Team Members:** Core team members contribute to survey content and design, provide guidance on executive decisions and project management, discuss results, and edit manuscripts. A list of all core team members can be found [here](#).
- 1.3. **Collaborators:** Researchers become collaborators either by:
 - 1.3.1. becoming **data collectors**, i.e., by organizing and funding the data collection for at least 500 participants (completed interviews) according to the guidelines in the [TISP Guidebook](#). This includes translating the questionnaire and obtaining ethical approval if necessary; sharing the dataset by a specified deadline with the project leads; consenting that the project leads can submit manuscripts to and approve publication in academic journals on their behalf; and disclosing potential funding sources and conflicts of interests (see 3.1);
 - 1.3.2. or becoming **donors**, i.e., by funding the data collection for at least 500 participants in countries with no collaborators or with collaborators in need of funding; consenting that the project leads can submit manuscripts to and approve publication in academic journals on their behalf; and disclosing funding sources and potential conflicts of interest (see 3.2).

A list of collaborators can be found [here](#).

2. Project Output

2.1. Planned publications

We anticipate that this project will result in publications in peer-reviewed journals. The first TISP paper will provide an overview of the key concepts measured in the survey and their relationships. We plan to submit it to the journal *Science* between June and August 2023. The complete dataset will be submitted to *Nature Scientific Data*, at which point the dataset will be publicly accessible. All collaborators will be co-authors on these two initial publications. Hereafter, called the “main” publications.

2.2. Authorship order and criteria

Project leads will retain first and second authorship positions for the main publications that will result from this project. Core team members will then be listed according to their contributions as judged by the project leads. All collaborators will then be listed in alphabetical order according to their surname, irrespective of whether they collected data (see 1.3.1) or donated research funds (see 1.3.2).

Collaborators will retain authorship positions on all publications in peer-reviewed journals if the data they collected is being used in these manuscripts (contingent on sufficient sample size, data quality, etc.). The plan for the main TISP publications is to include the data for all countries and all collaborators will be co-authors (see above). Further publications by the project leads and/or core team members may include data from some but not all countries. In this case, only collaborators who collected data or funded data collection in these countries will be included as co-authors.

2.3. Secondary publications

Collaborators may take the lead on secondary publications, including a) pre-registered analyses of the original data (or a subset thereof) and b) analyses of additional questions/items that can be added to the survey in the country where a collaborator collects data. Any additional questions in specific countries can only be added at the end of the TISP survey. Secondary publications may only be submitted **after publication** of the main TISP publications **or after December 1, 2023**, whichever comes first. Note that collaborators who submit secondary publications may, but do not have to, add the project leads, core team members, or other collaborators as co-authors.

2.4. Submission process

The project leads will draft the manuscripts and edit them in collaboration with the core team. Collaborators will not be able to directly edit the manuscript. To allow for an inclusive and transparent process, collaborators will be able to submit comments and suggest edits to the manuscripts. The project leads and the core team will review all comments and suggested edits, make changes to the manuscript if deemed appropriate, and respond to selected comments.

Collaborators are responsible for checking that their name and affiliation(s) indicated in the submitted manuscript(s) are correct. No corrections will be submitted to change these details after the manuscript has been accepted unless an error was made by the project leads.

3. Obligations of collaborators

3.1. Data collectors: Data collectors are collaborators who collect data in their own or another country.

3.1.1. Translations

Data collectors in non-English speaking countries need to translate the full questionnaire (i.e., questions, items, response scale labels, consent form, Qualtrics error messages, etc.) from English into the language which is (most-)spoken in the country where they undertake the survey. We strongly encourage data collectors to coordinate with each other if they use the same language, for example because they undertake the survey in the same countries (e.g., coordination among all Indian collaborators) or because they undertake the survey in countries with the same language (e.g., coordination among all Portuguese and Brazilian collaborators). This will ensure that collaborators that collect data in the same language use identical questionnaires. However, in case of linguistic differences (e.g., Brazilian vs. European Portuguese), data collectors can make local adaptations. A list showing languages and countries of all collaborators will be made available to facilitate coordination.

3.1.2. Obtaining and certifying ethical approval by the Institutional Review Board (IRB)

Data collectors must inform themselves about IRB procedures at

their institution and obtain IRB approval if needed. Collaborators certify that they have done or will do this before the submission of the first manuscript (see Planned Publications). Moreover, they agree that they will provide relevant documentation (e.g., IRB approval numbers) if asked.

3.1.3. Collecting data

Data collectors make sure that they have the available funding to pay for the data collection process according to the [rates available in this document](#). Collaborators need to return a data set containing at least 500 completed responses according to the guidelines in the TISP Guidebook. Data collectors certify that they will not engage in questionable research practices (e.g., fabricating data). They agree to adhere to fundamental standards of research integrity, such as those laid down in the [European Code of Conduct for Research Integrity](#).

3.1.4. Sharing the data set

Data collectors need to share the dataset by February 15, 2023. If this is not possible, the project leads need to be informed. Co-authorship cannot be guaranteed to data collectors who submit their data past the deadline.

3.1.5. Disclosure of funding and conflicts of interest

Data collectors need to inform the project leads of their funding sources before the formal deadline for data submission on February 15, 2023. Data collectors must also inform the project leads of any potential conflict of interest. Co-authorship cannot be guaranteed to data collectors with conflicts of interest. This includes any and all funds of research over the past five years.

3.1.6. Consent to journal submission and publication

Data collectors consent to the main manuscripts being submitted by the project leads on their behalf. If asked by the journal to provide consent, data collectors agree to do so in a timely manner in order not to slow down the submission process. Should collaborators fail to do so in a timely manner that causes the submission process to be considerably slowed down, the project leads retain the right to exclude collaborators as co-authors.

3.1.7. Verifying name and affiliation before submission

Data collectors need to verify their names and affiliation before submission. Please note that it will not be possible to change spelling mistakes in names or affiliations after the manuscripts have been published, i.e., no corrections will be submitted unless the mistake was made by the project leads when submitting the manuscripts.

3.2. Donors: Donors are collaborators who fund the data collection process in a country without funding. It is possible to be both a donor and a data collector.

3.2.1. Funding data collection

To qualify as a donor, a sum equivalent to the data collection cost in another country has to be donated.

3.2.2. Disclosure of funding and conflicts of interest

Donors need to inform the project leads of their funding sources before the formal deadline for data submission on February 15, 2023. Donors must also inform the project leads of any potential conflict of interest. Co-authorship cannot be guaranteed to donors with conflicts of interest. This includes any and all funds of research over the past five years.

3.2.3. Consent to journal submission and publication

Data collectors consent to the main manuscripts being submitted by the project leads on their behalf. If asked by the journal to provide consent, data collectors agree to do so in a timely manner in order not to slow down the submission process. Should collaborators fail to do so in a timely manner that causes the submission process to be considerably slowed down, the project leads retain the right to exclude collaborators as co-authors.

3.2.4. Verifying name and affiliation upon submission

Donors need to verify their names and affiliation before submission. Please note that it will not be possible to change spelling mistakes in names or affiliations after the manuscripts have been published, i.e., no corrections will be submitted unless the mistake was made by the project leads when submitting the manuscripts.

4. Rights of project leads and collaborators

4.1. Data ownership rights

Data collectors will retain ownership of the collected data until they send the data to the project leads (i.e., by February 15, 2023, at the latest). Data will then be licensed with a [Creative Commons BY-NC-ND 4.0 license](#) but kept confidential until publication of the data set (see 2.1). Collaborators who collect additional data for secondary publications (e.g., by including additional questions at the end of the survey) will own the additional data that they collect and do not have to submit that additional data to the project leads for inclusion in the TISP dataset. They remain the sole proprietors of secondary data.

4.2. Exclusion of collaborators

If collaborators do not fulfill the obligations mentioned in this statement, have considerable conflicts of interests, work in ways that make collaboration unfeasible (e.g., not responding to emails or missing deadlines repeatedly), do not comply with professional standards (e.g., transparency and disclosure of methods), and do not comply with our code of conduct (see 5.), the project leads are entitled to exclude collaborators from this project. Approval for co-authorship removal needs to be agreed upon by 2/3 of core team members.

5. Code of conduct

The following code of conduct was taken and adapted from [FORRT](#).

As a community we welcome everyone and encourage a friendly and positive environment. This code of conduct outlines our expectations for everyone involved in the TISP project. This includes project leads, core team members, and collaborators. We are committed to providing a welcoming and inspiring community for all and expect our code of conduct to be honored. Anyone who violates this code of conduct may be excluded from the TISP project and resulting publications.

The TISP community strives to be friendly, patient, kind, and respectful.

Be welcoming: We strive to be a community that welcomes and supports people of all backgrounds and identities. This includes, but is not limited to members of any race, ethnicity, culture, national origin, colour, immigration status, social and economic class, educational level, sex, sexual orientation, gender identity and expression, age, size, family status, abledness, political belief, religion, and mental and physical ability.

Be considerate: Remember that we're an international community, so you might not be communicating in someone else's primary language. Use preferred pronouns (e.g., she/her/hers, they/their/theirs, he/him/his).

Open communication and mutual respect: Be generous about information and definition requests.

Be careful in the words that we choose: We are a community of professionals, and we conduct ourselves professionally. Be kind to others. Do not insult or put down other collaborators. Public or private harassment and other exclusionary behavior are not acceptable.

If you experience any form of disrespectful behavior by other collaborators, please inform the project leads.

6. Non-disclosure clause

Collaborators shall keep details of the TISP project (e.g., the Guidebook, survey content) and planned publications (e.g., OSF preregistrations) confidential and not share them with others outside the project.

By signing this document, you certify that you have read and understood this agreement and fulfill the obligations mentioned therein.

_____	_____	_____
Date	First name & last name	Signature